



PRESBYTERIAN UNIVERSITY COLLEGE, GHANA

PROCUREMENT UNIT

Room SF 27 Abetifi-Campus
Tel: 0202277223 or **Mobile:** 0209938685
Email: procurement@presbyuniversity.edu.gh

SUPPLIERS/CONTRACTORS/CONSULTANTS REGISTRATION FORM

Dear sir/Madam,

Thank you for expressing an interest in registering your details or in seeking to do business with the Presbyterian University College. In order to assist in the process, we would appreciate if you could complete this preliminary form and return to us so that we can ascertain whether there will be a demand for the services, supplies or works you provide.

(Please complete the client reference questionnaire and attached all company documents including VAT exemptions etc....)

Firm's full name		Registration number	
-------------------------	--	----------------------------	--

Firm's full postal and business address:	
---	--

Tel No.		Fax.		URL:	
----------------	--	-------------	--	-------------	--

Purchase order email:		Technical support email:	
------------------------------	--	---------------------------------	--

Contact person:		Email:		Cell:	
------------------------	--	---------------	--	--------------	--

Description of Goods, Services or Works:	
---	--

Is any of the Directors a current or former staff of PUCG ?	Name:	Position:
--	--------------	------------------

FOR PROCUREMENT UNIT USE ONLY

Commodity categories:	
------------------------------	--

Registration number assigned:	
--------------------------------------	--

Approved by:	
---------------------	--

Date:	
--------------	--