

CURRICULUM VITAE

Name: GODFRED AMISSAH
Date of Birth: 22nd July, 1985
Marital Status: Single
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Objective

My utmost joy is to share my undisputed experience with a reputable organization as yours to aid in building your goals and to be part of your successes in the near future.

CAPABILITIES AND QUALITIES

Hardworking, innovative, creative, high quality interpersonal skills, good communication and organizational skills, ability to work under pressure, ability to work on my own, meet deadlines, trustworthy, dependable, dedicated, demonstrate problem-solving strategies and practical knowledge and work with less supervision.

PROFESSIONAL CERTIFICATE

1. CCNA - Switching and Routing (200-120) CSCO ID: 12562527

WORKING EXPERIENCE

1. Senior I.T Technician & Network Administrator - Presbyterian University College
(from August, 2006 till Date)
2. Teaching Assistant Presby University College, Ghana (Data Communication and Networks & Wireless Design (from April 2014 till date)
3. Head of Office help desk support unit.

RESPONSIBILITIES

- General Maintenance of Computers, Photocopiers, Printers and other electronic gadgets for resolving of identified technical problems.
- General task which promotes seamless use of IT Infrastructure
- Managing the Campus Network infrastructure and users on the Network,
- Managing Internet bandwidth for users and wireless Network on Campus,
- Setting up Campus Computer Labs and
- Supporting Staff at the Administration on I.T relating issues.
- Lecture students (Networking, Web & Software Programming) and staff
- Install & test new software's
- Make Software available to appropriate users
- Ensures anti-virus software update issues
- Server Maintenance and Network hardware
- Manage University website
- Diagnosing and Troubleshooting hardware failures
- Receiving and setting up hardware
- Liaising with external support agencies to resolve faults speedily
- Providing technical support for hardware & software issues in the office
- Creating of back-up file systems for organizations.

SIGNIFICANCE

1. Gained interpersonal skills in the University and office administration work.
2. Computer Tutor - Godisec Institute, Kwahu - Atibie. (2003 to 2006)
3. Network Technician - Presby. University. (2006 to till date)
4. Drupal Assistant on website development using content management tools

SOCIAL EXPERIENCE

1. P.R.O. Abraham Dei Memorial Methodist Church, Member, Atibie Congregation (Men's Fellowship).

2. Circuit Youth Organizer (CYO) Abraham Dei Methodist Society - Atibie - Kwahu

WORKSHOP AND CONFERENCES ATTENDED

1. Internet Management and User Administration using Mikrotik platform.
2. Seminar on Bandwidth Management and Optimization. organized by CARLIGH and INASP April 24 to 25, 2012, INSTI, Accra, Ghana.
3. Website Development & Content Management using Drupal

PERSONAL SKILLS

1. Web Programming with Drupal (CMS), SQL, PHP, Windows Server, Mikrotik, Computer Networking and Pc Repairs and Maintenance.
2. Proficiency in Microsoft Office Suite.
3. Routing and switching (Cisco)
4. Repair and Maintenance of Office Equipment (PCs, Copier)



INTEREST

Research and Reading, Listening to Music, Site seeing, African Movies.

EDUCATIONAL BACKGROUND

DATE	NAME OF SCHOOL / INSTITUTION	CERTIFICATES OBTAINED
SEP. /2015	GHANA INSTITUTE OF MANAGEMENT AND PUBLIC ADMINISTRATION (GIMPA)	MASTER OF SCIENCE IN INFORMATION AND COMMUNICATION TECHNOLOGY (MSC. ICT) ONGOING...
MAY 2015	CERTIFIED GHANA (PROFESSIONAL)	CISCO CERTIFIED NETWORK PROFESSIONAL (CCNP)
FEB./ 2014	CERTIFIED GHANA (PROFESSIONAL)	CISCO CERTIFIED NETWORK ASSOCIATE (CCNA)
MAY/ 2013	PRESBYTERIAN UNIVERSITY COLLEGE, GHANA	BSC. INFORMATION AND COMMUNICATION TECHNOLOGY (BSC.ICT).
MAR. / 2013	PRESBYTERIAN UNIVERSITY COLLEGE, GHANA	WEBSITE DEVELOPMENT AND CONTENT MANAGEMENT. (DRUPAL ASSISTANT)
APRIL / 2012	CONSORTIUM OF ACADEMIC & RESEARCH LIBRARIES IN GHANA (CARLIGH)	CERTIFICATE OF PARTICIPATION
DEC. / 2011	THE INSTITUTE OF CHARTERED ECONOMISTS OF GHANA (ICEG)	PETROLEUM ECONOMICS OIL & GAS
OCT. / 2011	PRESBYTERIAN UNIVERSITY COLLEGE, GHANA	WEBSITE DEVELOPMENT AND CONTENT

		MANAGEMENT. (DRUPAL)
SEP./ 2010	PRESBYTERIAN UNIVERSITY COLLEGE,GHANA.	ADVANCED LEVEL ICT
DATE	SCHOOL	CERTIFICATES OBTAINED
SEP. / 2008	CHRISS SERVICES	PHOTOCOPY AND OFFICE MACHINES TECHNICIAN
MAY/JULY2005	ABETIFI TECHNICAL INSTITUTE	MECHANICAL ENGINEERING CRAFT PRACTICE (MECP)
MAY/ 2005	WEST AFRICAN EXAMINATIONS COUNCIL	GENERAL BUSINESS CERTIFICATE EXAMINATION (INFORMATION TECHNOLOGY)
AUG / 2003	GODISEC COMPUTER TECHNOLOGY	A+ COMPUTER HARDWARE
AUG / 2003	GODISEC COMPUTER TECHNOLOGY	DIPLOMA IN SOFTWARE ENGINEERING
MAY / 2000	ATIBIE METHODIST JUNIOR HIGH SCHOOL	BASIC EDUCATION AND CERTIFICATE EXAMINATION.

REFEREES

1. Dr. Adu Kumi
Head of Agribusiness Department
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P. O. Box 393,
Okwahu, Ghana
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2. Eric Kofi Asiedu
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