



# PRESBYTERIAN UNIVERSITY, GHANA

## HND/DIPLOMA APPLICATION FORM

P. O. Box 59 Abetifi Kwahu  
TEL: +233 (020)2277201 /2 /9 /10  
Email: [admission@presbyuniversity.edu.gh](mailto:admission@presbyuniversity.edu.gh)  
Website: [www.presbyuniversity.edu.gh](http://www.presbyuniversity.edu.gh)

**PLEASE READ THE FOLLOWING INSTRUCTIONS  
CAREFULLY**



**I. All sections of this form should be filled or completed in BLOCK LETTERS, and returned to:**

The Registrar  
Presbyterian University, Ghana  
P. O. Box 59 Abetifi Kwahu

**Or sent via email to: [admission@presbyuniversity.edu.gh](mailto:admission@presbyuniversity.edu.gh)**

**II. Requirements for Admission; Attach**

- Copies of results slip or Academic Certificates and Transcripts
- Two (2) Recent Coloured Passport Photos

**III. Application Fees (Non Refundable)**

GHC50.00 for Ghanaian Students      USD50 for International Students

**SECTION A: PERSONAL DETAILS:**

Surname: .....

Other names .....

Gender:       Male       Female

Marital Status:  Single     Married     Other, Please Specify .....

Date of Birth: \_\_/\_\_/\_\_\_\_      Nationality .....

Physical Address (Residence): .....

Postal Address.....

Email Address.....

Telephone No.....

**SECTION B: NEXT OF KIN DETAILS (In Case of Emergency)**

Name: .....

Relationship (*Tick as Appropriate*)

Father     Mother     Guardian     Other, Please Specify .....

Physical Address (Residence): .....

Postal Address.....

Email Address.....

Mobile No.....

**SECTION C: EDUCATIONAL BACKGROUND**

Name of institution Attended (Second Cycle and above)

Name of Institution	Location	From YY	To YY	Qualification (SSSCE/WASSCE/HND etc)
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**Senior Secondary School/High School/Technical/Vocational School Grades**

Kindly list the subjects taken and the grades obtained at the End-of School Certificate/Diploma examinations (e.g. SSSCE/WASSCE/‘O’ Level / ‘A’ Level Certificate Examinations OR Other Equivalents)

Subject	Grade	Subject	Grade
1. _____	_____	5. _____	_____
2. _____	_____	6. _____	_____
3. _____	_____	7. _____	_____
4. _____	_____	8. _____	_____

**Other Certificate**

Type of Certificate \_\_\_\_\_  
 Awarding Board/Institution: \_\_\_\_\_ Date obtained \_\_\_\_\_  
 Professional Registration No. \_\_\_\_\_ (where applicable)

**SECTION D: PROGRAMME SELECTION**

**Mode of Study** (tick as appropriate)

- Regular  Weekend

**Campus of Choice** (tick as appropriate)

- Okwahu Campus  Tema Campus  Kumasi Campus

Please Select (Tick) which Programme You want to Apply For. You are Allowed Three (3) Choices – Ranked in order of Preference.

For each programme you select, please indicate in the far right column [1 for 1<sup>st</sup>; 2 for 2<sup>nd</sup>; 3 for 3<sup>rd</sup> Choice]

Select (Tick) Programme	Rank Your Choice [1,2,3]
HND in Information and Communication Technology	
Diploma in Business Administration	
Diploma in Public Administration	
Diploma in Public Relations	

**SECTION E: DECLARATION BY APPLICANT**

I hereby declare that to the best of my knowledge, the information I have given is correct.

Signature of the Applicant: ..... Date: .....

**SECTION F: FOR OFFICIAL USE ONLY**

Application approved  Not Approved  Deferred

Reasons:

.....  
.....

Officer's Name: ..... Date: .....

Officer's Signature: .....